

**POSTED****Vicinta Stafford
Burnet County Clerk**

By Stephanie Sherrill at 8:22 am, Jul 11 2025

**BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249**

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, July 17, 2025, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted at the Burnet County Courthouse and on the [Burnet County \(burnetcountytexas.org\)](http://burnetcountytexas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the June 19, 2025 Meeting. (Barclay)
8. Burnet County ESD No. 2 Treasurer Report. (Sanchez)
9. Discussion and/or action regarding the disbursement of funds. (Sanchez)
10. Report from the Cassie Volunteer Fire Department.
 - A. Report from CVFD Leadership (Chief Curtis/Asst. Chief Schoenfeld)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4
 4. Community Involvement – Strategic Plan #7



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5. Equipment and Apparatus - Strategic Plan #2
6. Other department activity or concerns.
- B. Cassie VFD Financial Report (L. Schneider)
- C. Discussion and/or action regarding Capital Expense request. (Curtis)
11. Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)
12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)
13. Report from CVFD regarding progress on Contract requirements. (Schoenfeld)
14. Discussion and/or action regarding CVFD Contract for FY 2025-26. (Barclay)
15. Discussion and work on the BCESD2 budget for FY 2025-25. (Barclay)
 - A. Projected Income
 - B. Discussion on proceeding with Letters of Engagement from selected Auditor
 - C. BCAD fee for 2025-26.
 - D. Insurance costs – VFIS and Worker’s Comp
 - E. Other expenses for FY 2025-26.
 - F. Receive and approve the CVFD 2025-26 Budget
16. Calendar of events for August 14, 2024 Meeting
 - A. Notice of Public Hearing as part of the August meeting to set the FY 2025-26 Budget and the Tax Rate for 2025.
 - B. Standing Agenda Items.
 - C. Strategic Plan updates.
 - D. Forward Service Provider Contract to Cassie VFD for their review and signatures.
 - E. Approve CVFD Volunteer Retention Bonus for September disbursement.
 - F. Approve Letters of Engagement with selected Auditor for annual audits.
17. Next meeting – Thursday, August 14, 2025, 6p.m. at the Cassie Volunteer Fire Department.
18. Adjourn

Sharon K. Barclay
President
Burnet County Emergency Services District No. 2
Burnet County, Texas